



Republic of the Philippines
Department of Education
 REGION I



JUN 18 2026

REGIONAL MEMORANDUM

No. 758, s. 2026

CONDUCT OF SCHOOL VISITATION EVERY FRIDAY FOR LITERACY AND NUMERACY SUPPORT AS WORK-FROM-HOME (WFH) OUTPUT

To: Assistant Regional Director
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Regional Chief - Curriculum and Learning Management Division (CLMD)
 Division Chiefs – Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD)
 All Education Program Supervisors and Education Program Specialists

1. In support of the Department of Education's commitment to ensure that every learner achieves foundational competencies in Literacy and Numeracy, this Office directs all concerned Chief Education Supervisors (CES), Education Program Supervisors (EPS) and Education Program Specialists to utilize Friday as opportunity to conduct school visits and provide technical assistance in the improvement of literacy and numeracy outcomes.
2. This directive is pursuant with DepEd Memorandum No. 018, s. 2026, which designates Friday as the common Work-from-Home (WFH) day for covered DepEd personnel, thus ensuring that the WFH arrangement translates into meaningful, on-ground support for teachers and the learners.
3. In this regard, the Assistant Regional Director and all Schools Division Superintendents are directed to ensure that all concerned personnel conduct school visitations nearest to their respective residences every Friday and shall be reported as WFH output in compliance with DepEd Memorandum No. 018, s. 2026 and existing guidelines on Flexible Work Arrangements.
4. Prior to the school visit, the concerned personnel shall coordinate with the School Head to ensure proper preparation and a collegial supervisory approach aligned with the principles of instructional supervision for professional growth.
5. The school visitation shall focus on the following activities:
 - Providing technical assistance and coaching to school heads and teachers on evidence-based literacy and numeracy strategies and interventions;
 - Observing classroom instruction in Reading, Writing, and Mathematics, particularly in the early and middle grades;
 - Reviewing and giving feedback on available literacy and numeracy materials, assessment tools, and intervention programs (e.g., Phil-IRI, CRLA/EGMA);
 - Documenting the school's status of literacy and numeracy programs and identifying areas needing support;



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- Facilitating collaborative professional discussions with teachers on differentiated instruction for struggling learners; and
- Identifying resource gaps and support needs for division-level and regional-level action.

6. All accomplishments from the Friday school visitation shall be duly recorded in the Individual Daily Log and Accomplishment Report (IDLAR), indicating the following:

- Name of school visited, district, and division;
- Time-in and time-out of the visit;
- Summary of technical assistance activities conducted;
- Key findings and observations;
- Recommended follow-up actions; and
- Photographic documentation (minimum of three photos).

7. The Regional and Division Chiefs shall consolidate the IDLAR into a Weekly Consolidated School Visitation Report and submit the same to the Assistant Schools Division Superintendent/Assistant Regional Director every Monday, copy furnish the Schools Division Superintendent/Regional Director.

8. For any inquiries and clarifications, please contact the Curriculum and Learning Management Division at telephone no. (072) 682-23-24 local 120 or e-mail at clmd.region1@deped.gov.ph.

8. This Memorandum shall take effect immediately and shall cover all Fridays designated as WFH days under DepEd Memorandum No. 018, s. 2026, or any subsequent memorandum extending or modifying the WFH arrangement.

9. Immediate dissemination of and strict compliance with this Memorandum is enjoined.

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ESTELA P. LEON-CARIÑO, EdD, CESO III
 Director IV/Regional Director *gu*

Encl.: None

Reference:

To be indicated in the Perpetual Index
 Under the following subjects:

CURRICULUM LITERACY SCHOOL

CLMD/DCB/RM_MonitoringWFH
 June 18, 2026

